

**File: CHD**

**ERVING ELEMENTARY SCHOOL**

**ADMINISTRATION IN POLICY ABSENCE**

When action must be taken within the school district where the School Committee has provided no guides for administrative action, the Superintendent shall have the power to act. The Superintendent's decisions, however, shall be subject to review by the School Committee.

The Superintendent may authorize the Principal to initiate action on his/her behalf in a situation requiring immediate action at the school for which there is no policy. The Principal shall notify the Superintendent as soon as possible after taking action in an emergency situation. The Superintendent, as supervisor for the Principal, shall be responsible for this action, which will be subject to review by the School Committee.

First reading: 04-24-07

Second reading, first vote: 05-15-07

Final vote: 09-18-07