

ERVING SCHOOL COMMITTEE

Final Minutes

January 16, 2018

PRESENT: Erik Semb, Chair; Katelyn Mailloux-Little, David Chagnon, Jr., Brian Guerin and Jennifer Eichorn, members; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; James Trill, Principal; Scott Bastarache, Erving Selectman.

1. The meeting was called to order at 7:03 p.m.
2. Public Hearings – There were no public hearings.
3. Approval of Minutes from December 19, 2017 – The minutes were read. On a motion by Katelyn and seconded by Jen, the minutes of December 19, 2017 were accepted as written. AIF.
4. Warrants – The following warrants were signed by the designee and Chair, Eric Semb: Payroll warrant #115 in the amount of \$100,740.62; Bill warrant #1025 for the elementary budget, FedSped student activity and food service in the amount of \$48,480.44; bill warrant #1026 for food service in the amount of \$5,800.79; and bill warrant #1111 for the secondary budget in the amount of \$234,689.57.
5. Report of the Gill-Montague Representative – The Gill-Montague Representative was not at the meeting. The Committee is unable to get in contact with the representative. On a motion by Erik and seconded by Brian, the committee is asking the Superintendent to send a letter to the Town of Erving that Marisa is no longer the representative for Gill-Montague. AIF.
6. Collaborative for Educational Services Report – Nothing to report.
7. Capital Planning Committee Update – Nothing to report.
8. Superintendent Report – The Superintendent handed out her January report and discussed it in detail.
9. Director of Finance and Operations Report – The expenditure report for December/January was distributed and the FY19 Erving Elementary School budget was discussed with the committee. On a motion by Erik and seconded by Katelyn, the committee approved the Erving Elementary School FY19 budget in the amount of \$3,069,082. AIF.
On a motion by Erik and seconded by David, the Erving Secondary Budget for FY19 in the amount of \$1,358,701 was approved. AIF.
10. Principal's Report – Mr. Trill distributed his monthly report and the cafeteria report to the committee for their review. He also discussed that they are watching a few roof leaks.
11. Budget and Personnel Committee – the next meeting is Monday, March 19, 2018 at 6:00 p.m. at the Shutesbury Elementary School.

12. Union #28 Committee Report – the next meeting is Monday, March 19, 2018 at 7:00 p.m. at the Shutesbury Elementary School.
13. Old Business – There was no old business to report.
14. New Business – There was no new business to report.
15. Policy Review and Update:
 - a. JEB – Entrance Age
 - b. KF-T – Community Use Policy for School Track – Harvard Law School contacted EES about writing a community use policy.

Both policies above were read for their first read. An edit was made to KF-T.

Second Reading, First Vote on:

- a) ACAB – Sexual Harassment and GBAA Sexual Harassment were read. On a motion by Katelyn and seconded by Brian, the policies were approved. AIF.
 - b) JICFA – Prohibition of Hazing – On a motion by Katelyn and seconded by Jen, the policy was approved as a second read, first vote. AIF.
 - c) JICFB – Bullying Prevention – On a motion by Erik and seconded by David, the policy was approved as a second reading, first vote. AIF.
 - d) AC – Nondiscrimination – On a motion by Erik and seconded by Katelyn, the policy was approved as a second reading, first vote. AIF.
 - e) GBED – Tobacco use on School Property by Staff Members Prohibited – On a motion by David and seconded by Brian, the policy was approved as a second reading, first vote. AIF.
 - f) KBBA – Non-Custodial Parents’ Rights – On a motion by Erik and seconded by Jen, the policy was approved as a second reading, first vote. AIF.
16. Future Business – The next school committee meeting will be on Monday, February 12, 2018 at 6:00 p.m. followed by a joint meeting with the Town of Erving at 7:00 p.m. to be held at the Erving Elementary School. The Erving Policy Committee will not meet until March.
 17. On a motion by Erik and seconded by Katelyn, the meeting adjourned at 7:46 p.m. AIF.

Respectfully submitted,

David Chagnon, Jr.

Erving School Committee Member