

ERVING SCHOOL COMMITTEE

Final Minutes

February 12, 2018

Present: Erik Semb, Chair; David Chagnon, Jr., Jennifer Eichorn, members; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; Steven Kaczmarczyk and Rinky Black, staff.

1. The meeting was called to order at 6:00 p.m. by Chair, Erik Semb.
2. There were no public hearings.
3. Approval of Minutes from January 16, 2018 – The minutes were reviewed. On a motion by Jen and seconded by David, the minutes of January 16, 2018 were approved as written. AIF.
4. Warrants – There were no warrants to be distributed and signed.
5. Report of the Gill-Montague Representative – Currently, there is no representative, so no report given.
6. Collaborative for Educational Services Report – Budget talks as well as talk about Spiffy vaping and other nicotine products. Teacher pay steps were also talked about.
7. Capital Planning Committee Update – No new information to share.
8. Superintendent’s Report – A written report was distributed.
9. Director of Finance and Operations Report –
10. Principal’s Report – Mr. Trill was not in attendance. His report was distributed prior to the meeting.
11. Budget and Personnel Committee Meeting – The next meeting will be held at Shutesbury Elementary School on Monday, March 19, 2018 at 6:00 p.m.
12. Union #28 Committee Report – The next meeting will be held at Shutesbury Elementary School on Monday, March 19, 2018 at 7:00 p.m.
13. Old Business – No old business to discuss.
14. New Business – The possibility of Erving Elementary School having a March vacation rather than February and April vacations was discussed. On a motion by Erik Semb and seconded by Jennifer Eichorn, the committee approved to allow administration to distribute a survey relative to a March vacation. AIF.
15. Policy Review and Update –
 - a. The following policies were discussed as a first read:
 - i. IHAE – Physical Education
 - ii. IHAMB – Teaching About Alcohol, Tobacco and Drugs
 - b. The following policies were reviewed and discussed:
 - i. JEB – Entrance Age
 - ii. KF-T – Community Use Policy for School Track

On a motion by Erik and seconded by Jenn, the above policies were accepted and first vote. AIF.

- c. The following policies were reviewed as a final vote:
 - i. ACAB – Sexual Harassment and GBAA Sexual Harassment
 - ii. JICFA – Prohibition of Hazing
 - iii. JICFB – Bullying Prevention
 - iv. AC – Nondiscrimination
 - v. GBED – Tobacco Use on School Property by Staff Members Prohibited
 - vi. KBBA – Non-Custodial Parents’ Rights

The Committee members moved and seconded the above policies. AIF.

- 16. Future Business – The next Erving School Committee meeting will be on Tuesday, March 20, 2018 at 7:00 p.m. It will be a public hearing on the FY19 budget. The Erving Policy Committee will be meeting at 6:30 p.m.
- 17. On a motion by Erik Semb and seconded by Jennifer Eichorn, the meeting adjourned at 6:25 p.m. AIF.

Respectfully submitted,

David Gagnon, Jr.

Erving School Committee member