

ERVING SCHOOL COMMITTEE

Final Minutes

March 20, 2018

PRESENT: Erik Semb, Chair; David Chagnon, Jr., Brian Guerin and Jennifer Eichorn, members; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; James Trill, Principal; Scott Bastarache, Erving Selectman; Ben Fellows, Finance Committee member; Staff.

1. The meeting was called to order at 7:00 p.m.
2. Public Hearings – FY19 Budget was handed out and discussed with the committee.
Other Public Hearings- Math Team Presentation-Polly and Ben presented their progress in the math program that has been implemented at EES. They shared information on the math website for students.
3. Approval of Minutes from February 12, 2018 – The minutes were read. On a motion by Jen and seconded by David, the minutes of February 12, 2018 were accepted as written. AIF.
4. Warrants – The following warrants were signed by the designee and Chair, Eric Semb: Payroll Warrant # 117 in the amount of \$101,212.65; Payroll warrant #118 in the amount of \$100,632.20; Bill warrant #1025 for the elementary budget, Fed Sped, student activity, food service, after school and Pre-K in the amount of \$17,473.20; bill warrant #1030 for student activity in the amount of \$5,275.00; and bill warrant #1031 for food service in the amount of \$3,042.41; bill warrant # 1032 for elementary budget, Fed Sped, student activity, and misc grants/gifts in the amount of \$18,146.47; bill warrant # 1033 for elementary budget, Fed Sped, student activity, food service, and Pre-K tuition in the amount of \$26,108.66; Payroll warrant # 119 in the amount of \$100,554.68; bill warrant # 1112 for secondary budget in the amount of \$229,224.48; bill warrant # 1113 for secondary budget in the amount of \$24,675.60. AIF.
5. Report of the Gill-Montague Representative – No report given
6. Collaborative for Educational Services Report – Next meeting 3/28/2018
7. Capital Planning Committee Update – Next meeting 3/22/18
8. Superintendent Report – a. Proposed School Committee Meeting Schedule for FY19- September, November, January, February, March, May, and June. The Superintendent shared the process by which a snow day is decided.
9. Director of Finance and Operations Report – The FY19 Erving Elementary School budget was distributed and discussed with the committee. On a motion by Erik and seconded by Jen, the committee moved to accept the Erving Elementary School FY19 budget in the amount of \$3,069,682 net for town.. AIF.
On a motion by Erik and seconded by David, the Erving Secondary Budget for FY19 in the amount of \$1,358,701 was accepted. AIF.

10. Principal's Report – Mr. Trill distributed his monthly report and the cafeteria report to the committee for their review. He also presented an idea for the development of a birth-age 5 center at EES. He reported that there are a large number of grants to support in the development of such a center ex: Buffet Early Childhood Fund. He would like permission to do a feasibility study for the center in Erving. On a motion by Eric seconded by Jen, David, and Brian the committee voted in support of an early childhood center.
11. Budget and Personnel Committee – the last meeting was on Monday, March 19, 2018 at 6:00 p.m. at the Shutesbury Elementary School. Terri Evans and BettyLou Mallet will retire on 6/30/2018 leaving two vacant full-time positions in the central office.
12. Union #28 Committee Report – the last meeting was Monday, March 19, 2018 at 7:00 p.m. at the Shutesbury Elementary School.
13. Old Business – On a motion by Eric seconded by Brian to accept the FY19 budget. AIF.
14. New Business – FY19 Academic Calendar shared and discussed. An employee of EES requested that her 4.9-year-old son attend the Pre-K program for the 2018 school year. Motion to accept subject to availability by Eric seconded by Brian.
15. Policy Review and Update:
Second Reading, First Vote on:
 - a. IHAE – Physical Education; motion to accept by Jen seconded by Brian.
 - b. IHAMB – Teaching about Alcohol, Tobacco, and Drugs; Motion to amend by Eric seconded by Scott followed by a motion to accept by Eric seconded by Jen.Both policies above were read for their second read. An edit was made to IHAMB.
Final Vote on:
 - a) JEB- Entrance Age. Motion to accept by Eric seconded by Scott.
 - b) KF-T- Community Use Policy for School Track. Brian accepted the motion seconded by David.
 - c) KBBA – Non-Custodial Parents' Rights – On a motion by Erik and seconded by Jen, the policy was approved as a final vote. AIF.
16. Future Business – The next school committee meeting will be on Tuesday April 24, 2018 at 7:00 p.m. The next Erving Policy Committee will be Tuesday April 24, 2018 at 6:30pm.
17. On a motion by Erik and seconded by Brian, the meeting adjourned at 8:30 p.m. AIF.

Respectfully submitted, Brittanie Mimitz.

Erving School Committee minute taker