

ERVING SCHOOL COMMITTEE

Final Minutes

November 21, 2017

PRESENT: Erik Semb, Chair; Katelyn Mailloux-Little, David Chagnon, Jr., Brian Guerin and Jennifer Eichorn, members; James Trill, Principal; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; Scott Bastarache, Erving Board of Selectmen.

1. The meeting was called to order at 7:00 p.m.
2. Public Hearings – The preschool staff gave a presentation on Forest Friday and Communication.
 - a. There were no other public hearings.
3. Approval of the Minutes from October 17, 2017 – The minutes were reviewed. On a motion by Brian Guerin and seconded by Jennifer Eichorn, the minutes were approved as written. AIF.
4. Warrants – Bruce Turner made the announcement that the following warrants were signed and brought to the Erving Town Hall – Voucher No. 1018 in the amount of \$2,703.67 for Food Service; Voucher No. 1019 in the amount of \$1,195.03 for A/P Encumbrances; Voucher No. 1109 in the amount of \$10,551.70 for the Secondary Budget; Voucher No. 1020 in the amount of \$17,609.25 for the Elementary Budget, Fed Sped, Student Activity, Athletics 100 Mile Club and Pre-K Tuition; Batch # 110 in the amount of \$100,302.92 for Payroll
5. Report of the Gill-Montague Representative – No report given as the Gill-Montague Representative was unable to come.
6. Collaborative for Educational Services Report – The committee nominated Jennifer Eichorn as the CES member on a motion by Erik and seconded by Katelyn. AIF.
7. Capital Planning Committee Update – Information was submitted to the Capital Planning Committee and then to the Select Board. Carpeting Plan is getting quotes; 15-year plan on checking into windows and roofing.
8. Superintendent's Report – Jennifer Haggerty gave her report.
9. Director of Finance and Operations Report – Bruce Turner gave his report.
10. Principal's Report – Mr. Trill submitted his written report and cafeteria spreadsheet to the committee prior to the meeting for their review. Monte's March was discussed.
11. Budget and Personnel Committee and Union #28 Committee information was given and the next meeting will be January 10, 2018 at Leverett Elementary School.
12. Old Business – There was no old business to discuss.
13. New Business – The Committee discussed budget season as well as the possibility of Blizzard Bags.
14. Policy Review and Update – No policies to discuss.
15. Future Business – The next meeting will be held on December 19, 2017.
16. On a motion by Erik and seconded by Katelyn, the meeting adjourned at 7:43 p.m. AIF.

Respectfully submitted,
David Chagnon, Jr.
Erving School Committee member