

ERVING SCHOOL COMMITTEE Meeting

Final Minutes

TUESDAY, April 24, 2018

ERVING ELEMENTARY SCHOOL

7:00 p.m.

PRESENT: Erik Semb, Chair; Katelyn Mailloux-Little, David Chagnon and Jennifer Eichorn, members; James Trill, Principal; Jennifer Haggerty, Superintendent of Schools; Bruce Turner, Director of Finance and Operations; Brittanie Mimitz, Minute Taker.

- A. Call Meeting to Order** – Meeting called to order at 7:02pm
- B. Public Hearings**-None
- C. Approval of Minutes from March 20, 2018**– The minutes were read. On a motion by Katelyn and seconded by David, the minutes of March 20, 2018 were amended with corrections to Budget amounts. AIF. On a motion by Jen seconded by Katelyn and David the minutes were accepted with amendment. AIF
- D. Warrants** – The following warrants were signed by the designee and Chair, Erik Semb: Payroll Warrant # 120 in the amount of \$100,400.26; Bill warrant # 1034 for Elementary Budget, FED SPED, FED SPED EC, TITLE 1, Student Activity, Food Service, Afterschool, and Pre-k Tuition for the amount of \$51,304.95; Bill Warrant # 1114 for Secondary Budget in the amount of \$12,331.35; Bill Warrant # 1035 for Food Service in the amount of \$3,823.48; Payroll Warrant #121 in the amount of \$102,384.39; Bill Warrant # 1115 in the amount of \$13,363.42; Bill Warrant # 1036 for Elementary Budget, FED SPED, and Food Service in the amount of \$12,162.84.
- E. Report of the Gill-Montague Representative**- Had a meeting about building a strong foundation for younger children.
- F. Collaborative for Educational Services Report**-Teddy Bear Tees were discussed and next meeting date was unknown.
- G. Capital Planning Committee Update**- The town set up a Capital Committee with monthly meetings.
- H. Superintendent's Report**- The Superintendent reported that there is a town meeting on Sat. June 19, 2018. They have been working with the new MCAS accountability system which is based on School performance, raising the performance of students, English language proficiency, and promptness of submitting the information. The central office will begin interviews in hopes of filling the positions that will be vacant once BettyLou Mallet and Terri Evans retire at the end of the school year.
- I. Director of Finance and Operations Report**- None
- J. Principal's Report**
 - 1. Enrollment- Mr. Trill shared the breakdown of student enrollment by grade. He indicated that the classes with fewer students have students with greater needs.
 - 2. Personnel- The position for school Psychologist has been reposted after interviews yielded no success.

3. Lunch Program Update- There will be a competition for the students at EES. Each student will design a lunch based on specific guidelines. The final lunches will be voted on and the winning meal will be served for lunch in June.
 - a. CEP Program- EES received a \$500 grant from the EOS foundation in recognition of their work with the CEP Program which provides students with free breakfast and lunch that is not based on financial need. It levels the playing field for everyone.
4. Program Updates- Mr. Trill thanked Sergeant Holst for his work with the 6th graders in the DARE program.
5. Buildings and Grounds- The school has been going through and making a list of everything in the school that will need replacing in the future.

K. Budget and Personnel Committee Report

- a. Next Meeting Date – Monday, May 21, 2018 6:00 p.m. Swift River School

L. Union #28 Committee Report

- a. Next Meeting Date – Monday, May 21, 2018 7:00 p.m. Swift River School

M. Old Business-NONE

N. New Business

- a. Identification of School Choice Seats- Classes are all full. The classes with fewer students have students with higher needs. There will be a vote next month.
- b. Blizzard Bags- Blizzard bags were talked about but the superintendent is not yet ready to make a decision.

O. Policy Review and Update First Reading on:

- IHAM – Health Education – First reading

Final Vote on:

- IHAE – Physical Education- Motion to approve by Erik, followed by a motion to accept by David Seconded by Katelyn. AIF.
- IHAMB – Teaching About Alcohol, Tobacco and Drugs- Motion to accept by Erik, followed by a motion to approve by Katelyn seconded by Jenn. AIF.

P. Future Business

1. Next School Committee Meeting Date: **Tuesday, May 15, 2018 7:00 p.m.**
2. Erving Policy Committee – Tuesday, May 15, 2018 at 6:30 p.m.

Q. Adjournment- On a motion by Katelyn seconded by Jenn the meeting was adjourned at 7:32 pm. AIF.

Respectfully submitted, Brittanie Mimitz
Erving School Committee Minute Taker